

Worksite Flu Vaccination Clinic FAQs

How do I request to have a flu vaccination clinic at my workplace?

Register online at <http://flushot.ccok.com>.

When should I request a worksite flu vaccination clinic?

As soon as possible to secure the date and time desired.

Who is eligible?

CommunityCare offers worksite flu vaccination clinics for contracted employer groups with a minimum of 25 participants at each employer location. Participants can include employees, spouses and dependents 9 years of age or older.

Can spouses and dependents participate?

Yes, all spouses and dependents ages 9 and older can participate.

Why can't dependents less than 9 years of age participate?

Because children ages 6 months through 8 years who are receiving the flu vaccine for the first time (and some in this age group who have previously been vaccinated) require two doses of vaccine administered at least four weeks apart. Those individuals need to receive their flu vaccine from a contracted provider so that they can receive their second dose.

Some of my employees have CommunityCare coverage through their spouse's, parent's or individual CommunityCare plan. Can they participate?

Yes

What is the minimum number of participants?

There is a minimum of 25 participants per employer location. If an employer has multiple locations, at least 25 participants are required at each location. Participants include employees, spouses and dependents 9 years of age or older.

How do I know if I will have the minimum number of participants?

We suggest promoting the flu vaccination clinic early and tracking the number of employees who are interested.

What if 25 employees do not receive a flu vaccine the day of our flu vaccination clinic?

The employer will be charged \$50.

Are there additional fees?

Additional fees outside the covered flu vaccine benefit may apply. Please discuss possible additional fees with the worksite flu vaccine provider when they call to confirm your worksite flu vaccination clinic date and time.

The worksite flu vaccine provider will invoice the employer in the following situations.

- If a minimum of 25 vaccinations are not administered per location (\$50).
- If less than 25 injections are administered per hour (\$50 per hour).

If the flu vaccine provider provides additional services, such as B12 shots or other immunizations, the employer or employee is responsible for payment.

What is the payment process for the flu vaccination for CommunityCare members?

The worksite flu vaccine provider files a claim with CommunityCare.

Why do my employees need to have their CommunityCare member cards?

In order for the provider to submit a claim for payment, they must submit the employee's member ID found on the member's ID card. Employees enrolled with CommunityCare who want to receive a flu vaccination through the worksite vaccination program must present their CommunityCare ID card at the time the vaccine is administered.

Our employees don't carry their CommunityCare cards with them.

It is customary for healthcare providers to require members to present their ID cards before receiving medical care. This is a good opportunity to communicate with employees the need to carry their card at all times.

Some employees will not have their card due to recently enrolling. How do they obtain their member ID card?

By calling CommunityCare Member Services at **1-800-777-4890** Monday through Friday from 7 a.m. to 6 p.m., members can receive assistance in obtaining their member ID card the day they call.

What about employees who do not have CommunityCare?

Two payment options are available to employers who choose to make the worksite vaccination program available to employees who are not enrolled with CommunityCare:

- The flu vaccine provider can invoice the employer \$35 for each employee who receives a flu vaccine; or
- The flu vaccine provider can collect \$35 (cash or check) from the employee at the time of service.

Who administers the flu vaccines?

A healthcare provider with the worksite flu vaccine provider administers the flu vaccine. The healthcare providers are not CommunityCare employees.

If we already had our flu vaccination clinic and worked directly with a provider, will CommunityCare pay for the vaccinations?

CommunityCare is unable to reimburse an employer for healthcare services.

What if we coordinated our own flu vaccination clinic with a non-contracted provider?

CommunityCare will not be able to pay for flu vaccines administered by a provider who is not contracted with CommunityCare to administer at worksites. Not all flu vaccine providers are contracted with CommunityCare to provide them at the worksites.

If an employee is not at work during our flu vaccination clinic, can they still receive a flu vaccine?

CommunityCare enrollees can receive a free flu vaccine through their CommunityCare contracted primary care physician or specialist's office, at any CommunityCare contracted urgent care facility or any health department. In addition, CommunityCare enrollees can receive a free flu vaccine at CommunityCare contracted pharmacies that administer flu vaccines. (Please note: A copay may be incurred for the doctor's office visit, but no fee is charged for the flu vaccine.)

Why doesn't CommunityCare coordinate and pay for other vaccination clinics?

The CDC recommends that everyone age 6 months and older get a flu vaccine every season. This is not the case with all vaccines, such as pneumonia and herpes zoster (i.e., shingles). Members should talk with their physician about which vaccines are recommended for them.

The CDC recommends a pneumococcal vaccination for all babies and children younger than 2 years old and all adults age 65 or older. In certain situations, other children and adults should also get pneumococcal vaccines. Members should consult with their physician to find out if the pneumonia vaccine is recommended for them. CommunityCare members can receive a pneumococcal vaccine at their CommunityCare contracted primary care physician or specialist's office, at any CommunityCare contracted urgent care facility or any health department. In addition, CommunityCare enrollees can receive a pneumococcal vaccine at contracted pharmacies that administer pneumococcal vaccines.

The CDC recommends the shingles vaccine for those age 60 years or older. CommunityCare members can receive a shingles vaccine at their CommunityCare contracted primary care physician or specialist's office, at any CommunityCare contracted urgent care facility or any health department.

Who do I contact if I have questions?

Please contact Nichelle Slavens, Health Promotion Supervisor, at nslavens@ccok.com or at **918-594-5295, Ext. 6464**.